

Example: Grant County, Indiana, Strategic Planning Session Goals and Agenda

Goals

- The first goal is to *propose, describe, and weigh* the pros and cons of the top change strategies recommended by the various work groups.
- The second goal is to *prioritize* the change strategies according to those that will produce the greatest impact and, as a second consideration, those most feasible to pursue in the next 18–24 months. Other change targets may be critical to long-term improvement in outcomes but will fall into a second phase of implementation.

Agenda

8:00 a.m. Welcome; agenda review

8:15 a.m. Review and discuss ground rules regarding how the EBDM policy team will make decisions about change targets

8:30 a.m. Grant County EBDM Vision Statement: The Critical Context for Choosing Change Targets

9:00 a.m. Pretrial Work Group: Proposals for Top Change Targets
This will be the first of a series of reports from the work groups regarding proposed change targets and goals. Each work group will

- describe each proposal, including the work group’s analysis of the pros and cons of the proposal
- identify, with the participation of the full EBDM team, on flip chart paper
 - the agencies involved;
 - each proposal’s likely and logical contribution to harm reduction;
 - the estimated time required for implementation;
 - the supporting research, where possible; and
 - proposals that were considered and set aside, and the rationale for these decisions.

The full team is encouraged to ask clarifying questions, contribute to the discussion of pros and cons, and offer other strategies they would like to see considered at each decision point.

10:00 a.m. Break

10:15 a.m. Pretrial Work Group (continued)

11:00 a.m. Community Interventions Work Group: Proposals for Top Change Targets

12:00 p.m. Lunch

12:45 p.m. Violations Work Group: Proposals for Top Change Targets

- 1:45 p.m. Change Targets on Other Decision Points
- All team members will have the opportunity to nominate change targets that fall outside the purview of the three work groups.
- 2:15 p.m. Review of the “Big Picture” of Change Targets and Setting Priorities
- Prioritizing the change targets that will have the greatest impact on harm and risk reduction in Grant County
 - Understanding the change targets that are both foundational steps and feasible for implementation in the next 18–24 months
- If consensus does not emerge from the day’s discussion, or possibly to support that consensus, members will use colored dots beside each change strategy listed on the flip chart paper:*
- *red to indicate the most impactful change strategies; and*
 - *blue for those change strategies that would be most feasible within current resources.*
- 3:00 pm Action Planning for Next Steps
- The session will close with a clear list of priorities for the next two months’ work (i.e., development of action plan, scorecard, logic model, communications strategy).
- 3:30 pm Adjourn